

NEW DEAL NEW HORIZONS

Company Number 4582937

A Company Limited by Guarantee
Registered in England**Minutes of a Board Meeting held at
Blakenall Village Centre
on Wednesday 25th January 2006****1. In Attendance**

Tom Perrett	-	Chair
Directors		
Vicky Hodson	-	Patch Representative 1
Jean Moore	-	Patch Representative 2
John Jones	-	Patch Representative 3
Mick Taylor	-	Patch Representative 4
Albert Hodgkins	-	Patch Representative 5
Mervyn Stonard	-	Patch Representative 7
Christine Hateley	-	Patch Representative 9
Ray Pritchard	-	Patch Representative 10
Graham Morris	-	Patch Representative 11
Debbie Marshall	-	Patch Representative 12
Roy Jones	-	Patch Representative 13
Charlie Robertson	-	Patch Representative 14
Shaun Fitzpatrick	-	Patch Representative 15
Stan Lyons	-	Patch Representative 16
Alan Venables	-	Patch Representative 17
Cliff Webb	-	Patch Representative 18
Margaret Rowley	-	Patch Representative 20
Doug Gill	-	Patch Representative 21
Ray Walters	-	Patch Representative 22
Paul Wright	-	Patch Representative 23
Peter Smith	-	Patch Representative 24
Sam Ramaiah	-	Walsall tPCT Representative
Paul Jay	-	Business Representative
Jean Jevons	-	Voluntary and Community Sector Representative
Bill Twedde	-	WMBC Representative
Peter Monroe	-	West Midlands Police Representative
Bill Smith	-	Local Trader Representative
Arthur Bentley	-	Stakeholder Representative
Ian Robertson	-	Stakeholder Representative
Helen Denton	-	Education Representative
Peter Brown	-	Housing Representative

Officers

Paul Rowlands	-	Chief Executive
Beverley Mycock	-	Personal Assistant (Minutes)
Dick Hackett	-	Interim Performance Manager
Louise Biffin	-	Finance Manager
Mike Brice	-	Neighbourhood Manager
Michelle Parry	-	Community Involvement Manager
Bob Marsh	-	Education Theme Leader
David Alcock	-	Anthony Collins Solicitors
Sarah Patrice	-	Anthony Collins Solicitors

Observers

- Andy Burns - Accountable Body
 Nigel Cavendish - Government Office for the West Midlands

Apologies and Confirmation Of Quorum

- Gladys Aston - Patch Representative 6
 Peter Heath - Education Representative
 Tim Johnson - Accountable Body

It was noted that a quorum was present being one third of the Directors for the time being of whom the majority must be Resident Directors – Article 25.1.

Agenda Item		ACTION
1.	<p>Introductions Graham Morris and Shaun Fitzpatrick were welcomed as new Resident Directors for patches 11 and 15 respectively.</p> <p>Peter Brown was welcomed as the new Stakeholder Director for Housing.</p>	
2i.	<p>Minutes of Last Meeting – 30th November 2005 The minutes of 30th November 2005 were agreed as a true record. Proposed:- Jean Jevons. Seconded:-John Jones. The Board voted unanimously.</p>	To note
2ii	<p>Matters Arising from Minutes of 28th September 2005</p> <p><u>Agenda Item 5 – Approvals – Homebuy Scheme</u> The Chief Executive reported that the Homebuy Scheme had been approved by Government Office for the West Midlands (GOWM).</p> <p><u>Agenda Item 6 – Performance Management Review 2005</u> The Chief Executive reported that informal feedback had been received from GOWM that New Deal: New Horizons' score had improved to 159 points out of a maximum 200 points. We are now awaiting formal confirmation.</p> <p><u>Agenda Item 10 – Accorn Fund Progress Report</u> The second paragraph should have stated the 'Chair of the Accorn Fund', etc. not the Vice Chair as minuted.</p> <p><u>Agenda Item 12 – Leamore Park</u> The Neighbourhood Manager reminded the Board of the consultation day at Leamore Park on Thursday 26th January 2006 between 10.00am and 2.00pm.</p>	To note
3i	<p>Declaration of Interest a. Helen Denton declared an interest in Agenda Item 6 entitled "Approvals Sub Committee"</p>	To note
3ii	<p>Notification of Late Items There were no late items.</p>	

4 4.i	<p>Nominations of Chairs / Vice Chairs and Theme Membership Chair and Vice Chair of the Board.</p> <p>Anthony Collins Solicitors reported that the Board had been invited to review the positions of Chair and Vice Chair of the Board at the start of the first Board meeting following the AGM, in accordance with the Memorandum and Articles of Association.</p> <p><u>Chair</u> Tom Perrett was the sole nominee.</p> <p>The Board therefore:-</p> <p>i. confirmed the appointment of Tom Perrett as Chair of the Board.</p> <p>Proposed:- Peter Smith. Seconded:- Jean Jevons. The Board voted unanimously.</p> <p>It was agreed that throughout the next part of the meeting, all nominees for positions could remain in the meeting so they would be able to vote.</p> <p><u>Vice Chair</u> David Alcock then requested that the Board proceed to vote by way of secret ballot for the position of Vice Chair. Three nominations had been received for Doug Gill, Mervyn Stonard and Charlie Robertson.</p> <p>Following the secret ballot, the Board therefore confirmed the appointment of Doug Gill as Vice Chair of the Board.</p>	
4.ii	<p>Committees and Theme Groups</p> <p>David Alcock explained the process before he invited the Board to consider the positions of Chair and Vice Chair for each Committee and theme group, and membership for Committees. Prior to the discussion, the Board agreed not to amend the terms of reference for any group. Listed below are the election results as provided by the Company Secretary, Anthony Collins Solicitors:-</p>	

**Committees and Theme Groups –Election Results January 2006
Plus Theme Group Membership**

<u>Position</u>	<u>Nominees & Results</u> (no of votes in brackets)	<u>Elected</u>
Chair – New Deal: New Horizons	Tom Perrett	Tom Perrett
Vice Chair - New Deal: New Horizons	Doug Gill (19) Charlie Robertson (3) Mervyn Stonard (9)	Doug Gill
Personnel Sub Committee – Chair	Bill Smith	Bill Smith (SD)
Personnel Sub Committee – Vice Chair	Mick Taylor (21) Mervyn Stonard (9)	Mick Taylor

<u>Position</u>	<u>Nominees & Results</u> <u>(no of votes in brackets)</u>	<u>Elected</u>
<p>Personnel Sub Committee - Membership</p> <p>Total membership 9 Directors, of whom at least 5 to be Resident Directors</p>	<p>Roy Jones (20) Stan Lyons (19) Cliff Webb (13) [Mick Taylor] (Vice Chair) Doug Gill (21) Jean Moore (14) Mervyn Stonard (19) John Jones (21) Alan Venables (16) Charlie Robertson (20) [Bill Smith] (Chair)</p>	<p>Roy Jones Stan Lyons Doug Gill Mervyn Stonard John Jones Alan Venables Charlie Robertson</p>
ACCORN Fund – Chair	Bill Smith (SD) [cannot be appointed for Chair as SD]	Chair to be resolved at next Board meeting from Resident members
ACCORN Fund – Vice Chair	Charlie Robertson (16) Alan Venables (14)	Charlie Robertson
<p>ACCORN Fund</p> <p>Total membership 2 Resident Directors and 1 Council Director</p>	<p>John Jones (8) Peter Smith (6) Alan Venables (15)</p> <p>Bill Tweddle (CD)</p>	<p>Charlie Robertson Alan Venables Bill Tweddle (CD)</p>
Board Development & Promotions – Chair	Doug Gill (13) Alan Venables (16)	Alan Venables
Board Development & Promotions - Vice Chair	Cliff Webb (11) Roy Jones (5) Doug Gill (8) Bill Smith (SD) (1)	Cliff Webb
<p>Board Development & Promotions Membership</p> <p>Total membership to be 6 Resident Directors and 3 Stakeholder / Council Directors – elections held for 4 Residents</p>	<p>Roy Jones (3) Stan Lyons (10) Mick Taylor (12) Doug Gill (8) Debbie Marshall (20) Graham Morris (8) Mervyn Stonard (8) John Jones (2) [Alan Venables] (Chair) Margaret Rowley (21) Charlie Robertson (6) [Cliff Webb] (Vice Chair) Bill Tweddle (CD) Bill Smith (SD)</p>	<p>Stan Lyons Mick Taylor Debbie Marshall Margaret Rowley Bill Tweddle (CD) Bill Smith (SD)</p> <p>There is therefore a vacancy for one Stakeholder Director</p>

Community Involvement – Chair	Bill Tweddle (CD)	Bill Tweddle (CD)
Community Involvement – Vice Chair	Jean Jevons (SD)	Jean Jevons (SD)
Community Involvement Membership	Stan Lyons Bill Tweddle (CD) Ian Robertson (CD) Mick Taylor Doug Gill Debbie Marshall Bill Smith (SD) Peter Smith Gladys Aston Albert Hodgkins Mervyn Stonard Jean Jevons (SD) John Jones Alan Venables Shaun Fitzpatrick Margaret Rowley Ray Pritchard Paul Wright Charlie Robertson	Stan Lyons Bill Tweddle (CD) Ian Robertson (CD) Mick Taylor Doug Gill Debbie Marshall Bill Smith (SD) Peter Smith Gladys Aston Albert Hodgkins Mervyn Stonard Jean Jevons (SD) John Jones Alan Venables Shaun Fitzpatrick Margaret Rowley Ray Pritchard Paul Wright Charlie Robertson Vicky Hodson
Crime Theme - Chair	Doug Gill	Doug Gill
Crime Theme - Vice Chair	Roy Jones (5) [Doug Gill] (Chair) Mervyn Stonard (11) Alan Venables (4) Charlie Robertson (5)	Mervyn Stonard
Crime Theme Membership	Roy Jones Stan Lyons Ian Robertson (CD) Mick Taylor Doug Gill Ray Walters Debbie Marshall Bill Smith (SD) Gladys Aston Albert Hodgkins Jean Moore Mervyn Stonard John Jones Alan Venables Shaun Fitzpatrick Margaret Rowley Ray Pritchard Paul Wright Charlie Robertson	Roy Jones Stan Lyons Ian Robertson (CD) Mick Taylor Doug Gill Ray Walters Debbie Marshall Bill Smith (SD) Gladys Aston Albert Hodgkins Jean Moore Mervyn Stonard John Jones Alan Venables Shaun Fitzpatrick Margaret Rowley Ray Pritchard Paul Wright Charlie Robertson Vicky Hodson Chief Superintendent Peter Monroe (SD)

Education – Chair	Mick Taylor	Mick Taylor
Education - Vice Chair	Debbie Marshall	Debbie Marshall
Education – Membership	Roy Jones Ian Robertson (CD) Mick Taylor Debbie Marshall Graham Morris Peter Smith Bill Smith (SD) Jean Moore John Jones Alan Venables Shaun Fitzpatrick Paul Wright	Roy Jones Mick Taylor Debbie Marshall Graham Morris Peter Smith Jean Moore John Jones Alan Venables Shaun Fitzpatrick Paul Wright Ian Robertson (CD) Jean Jevons (SD) Bill Smith (SD) Helen Denton (SD) Peter Heath (SD)
Employment – Chair	Charlie Robertson	Charlie Robertson
Employment – Vice Chair	Bill Smith (SD) [Mervyn Stonard-withdrew] [Charlie Robertson] (Chair)	Bill Smith (SD)
Employment – Membership	Bill Tweddle (CD) Ray Walters Debbie Marshall Graham Morris Bill Smith (SD) Mervyn Stonard Jean Jevons (SD) John Jones Alan Venables Shaun Fitzpatrick Paul Wright Charlie Robertson	Bill Tweddle (CD) Ray Walters Debbie Marshall Graham Morris Bill Smith (SD) Mervyn Stonard Jean Jevons (SD) John Jones Alan Venables Shaun Fitzpatrick Paul Wright Charlie Robertson Paul Jay (SD)
Health – Chair	John Jones	John Jones
Health - Vice Chair	[Jean Moore – withdrew] Paul Wright	Paul Wright
Health – Membership	Ian Robertson (CD) Mick Taylor Debbie Marshall Bill Smith (SD) Peter Smith Albert Hodgkins Jean Moore (Weds only) Mervyn Stonard Jean Jevons (SD) Alan Venables	Ian Robertson (CD) Mick Taylor Debbie Marshall Bill Smith (SD) Peter Smith Albert Hodgkins Jean Moore (Wed only) Mervyn Stonard Jean Jevons (SD) Alan Venables

	Shaun Fitzpatrick Ray Pritchard	Shaun Fitzpatrick Ray Pritchard Dr Sam Ramaiah (SD)
Housing & Environment – Chair	Alan Venables	Alan Venables
Housing & Environment - Vice Chair	Bill Smith (SD)	Bill Smith (SD)
Housing & Environment – Membership	Roy Jones Stan Lyons Bill Tweddle (CD) Ian Robertson (CD) Mick Taylor Doug Gill Ray Walters Debbie Marshall Mervyn Stonard John Jones Margaret Rowley Ray Pritchard Paul Wright Charlie Robertson Peter Brown (SD)	Roy Jones Stan Lyons Bill Tweddle (CD) Ian Robertson (CD) Mick Taylor Doug Gill Ray Walters Debbie Marshall Mervyn Stonard John Jones Margaret Rowley Ray Pritchard Paul Wright Charlie Robertson Peter Brown (SD)

Key: CD = Council Director
SD = Stakeholder Director
Directors are Resident Directors unless otherwise indicated

4.iii	<p>New Horizons Enterprises Limited</p> <p>Anthony Collins Solicitors reminded the Board that there were 2 vacancies on the Board of New Horizons Enterprises Limited (the Subsidiary) one for a Stakeholder Director and one for a Resident Director. The election results for the position of Stakeholder Director and remaining Resident Director is as follows:-</p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;"> <p>Nominees and Results</p> <p>Cliff Webb (3) Ray Walters (1) Peter Smith (7) – (2nd vote 8) Jean Moore (6) Mervyn Stonard (7) – (2nd vote 18) Alan Venables (3) Bill Smith (Stakeholder)</p> </td> <td style="vertical-align: top; padding-left: 20px;"> <p>Elected</p> <p>Mervyn Stonard Bill Smith (Stakeholder)</p> </td> </tr> </table> <p>The Board therefore resolved to:-</p> <ol style="list-style-type: none"> i. confirm the appointment of Bill Smith to the Board of the Subsidiary in his capacity as a Stakeholder Director ii. appoint Mervyn Stonard for the remaining position of Resident Director to serve on the Board of the Subsidiary. 	<p>Nominees and Results</p> <p>Cliff Webb (3) Ray Walters (1) Peter Smith (7) – (2nd vote 8) Jean Moore (6) Mervyn Stonard (7) – (2nd vote 18) Alan Venables (3) Bill Smith (Stakeholder)</p>	<p>Elected</p> <p>Mervyn Stonard Bill Smith (Stakeholder)</p>	
<p>Nominees and Results</p> <p>Cliff Webb (3) Ray Walters (1) Peter Smith (7) – (2nd vote 8) Jean Moore (6) Mervyn Stonard (7) – (2nd vote 18) Alan Venables (3) Bill Smith (Stakeholder)</p>	<p>Elected</p> <p>Mervyn Stonard Bill Smith (Stakeholder)</p>			

<p>5. i.</p> <p>ii.</p>	<p>Correspondence A copy letter from Charlie Robertson, Board Director to the Neighbourhood Partnerships Officer forwarding his resignation from the Blakenall and Bloxwich Local Neighbourhood Partnership.</p> <p>Copy of the Variation to Funding Agreement letter from Government Office for the West Midlands to increase delegated authority for project spend for New Deal: New Horizons from £250k to £1m.</p>	<p>To note</p> <p>To note</p>
<p>6.</p>	<p>Report of Approvals Sub Committee 17th January 2006 The Chief Executive informed the Board of the recommendations arising from the Approvals Sub Committee meeting that was held on Tuesday 22nd November 2005, to seek Board ratification to the recommendations and to note the decisions as appropriate to the particular projects.</p> <p>The Board made a number of comments in relation to the Homebuy project as follows:-</p> <ul style="list-style-type: none"> • What criteria for Homebuy Scheme Lynne Beighton, Project Manager explained the scheme is for those people who couldn't otherwise afford to buy a home in the footprint area and the criteria was as follows:- <p>1st Priority</p> <ul style="list-style-type: none"> • existing NDC residents and those in the adjacent clearance area (minimum period of 2 years) • those with a close family member living in the NDC footprint <p>2nd Priority</p> <ul style="list-style-type: none"> • those employed / with an offer of employment in NDC footprint <p>3rd Priority</p> <ul style="list-style-type: none"> • employed or offer of employment within NDC wards <ul style="list-style-type: none"> • Any Means Testing? Mercian Housing will carry out financial assessments using tried and tested systems. Clients will take out the loan and New Deal will always keep a share of the property. <p>The Board therefore resolved to:-</p> <p>i. endorse the Approvals Sub Committee recommendation to approve and refer to GOWM for final approval of the Homebuy Scheme (£1,000,000)</p> <p>Proposed:- Bill Smith. Seconded:- Cliff Webb. The Board voted in agreement except for 1 abstention.</p>	<p>Chief Executive</p> <p>To note</p>

	<p>The Board then resolved to:-</p> <p>ii. note the approval of the Approvals Sub Committee of 22nd November 2005 for the Canal Tow Paths (£66,964), Leamore Park (£59,842), Access to Learning (£248,200), Basic Skills Project (£162,751), Targeted Learning Outreach Project (£195,131) and Workwise (Amendment to approved project)</p> <p>iii. endorse the above NDC contribution towards spend of £732,618.</p> <p>Proposed:- Mick Taylor. Seconded:-Jean Jevons. The Board voted and the recommendations of the Approvals Sub Committee meeting on 22nd November 2005 were carried.</p>	<p>To note</p> <p>To note</p>
7.	<p>Neighbourhood Policing in the New Deal Area</p> <p>The Chief Executive informed the Board of the introduction of Neighbourhood Policing and the impact it will have for the New Deal for Communities area. Chief Superintendent Peter Monroe then explained in detail, the concept of the Government's Neighbourhood Policing Strategy. He reported that Inspector Angie Kelly was returning to Bloxwich Police Station and he informed the Board Inspector Mandy McPhee will be the new Crime Theme Leader from 1st April 2006.</p> <p>The Board therefore requested to note:-</p> <p>i. that a Neighbourhood Police Beat Team consisting of a Sergeant and 10 officers will be dedicated to the New Deal area from 1st April 2006</p> <p>ii. that the development of a successor to the NDC funded Wardens project will be discussed by the Crime Theme in the next few weeks with a report brought back to the Board in March 2006</p> <p>iii. that Inspector Angie Kelly is to return to Bloxwich Police Station with effect from 1st April 2006 and that Inspector Mandy McPhee is to be seconded to New Deal to manage the Crime Theme from that date</p> <p>iv. that Inspector Angie Kelly be formally thanked for her work as the Crime Theme Leader over the last two years.</p>	<p>To note</p> <p>To note</p> <p>To note</p> <p>To note</p>
8.	<p>Delivery Plan 2006/07</p> <p>The Chief Executive provided the Board with a summary of the principles and an outline for the development of the Delivery Plan for 2006/07. He explained that GOWM needed to receive our 2006/07 Delivery Plan by 17th March 2006 to allow them time to clarify any outstanding issues prior to its approval before 31st March 2006.</p>	

	<p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> i. note that the Delivery Plan for 2006/07 will follow the format of the current plan, incorporating amendments which are part of the respective thematic 'action plans' ii. note that the Delivery Plan will be developed in conjunction with the Theme Groups and reference to the Chairs/Vice Chairs as appropriate iii. note that the Delivery Plan 2006/07 will be submitted to GOWM by 17th March 2006 and this Board on 22nd March 2006 will any final amendments made by the Chief Executive and Chair, leading up to the end of March 2006. <p>Proposed:- Bill Smith. Seconded:- Charlie Robertson. The Board voted unanimously.</p>	<p>To note</p> <p>To note</p> <p>To note</p>
9.	<p>Board Attendance</p> <p>The Chief Executive provided the Board with information on the attendance record of Directors at scheduled meetings. The Company's Memorandum and Articles of Association sets out at clause 19 the circumstances governing the retirement and removal of Directors as follows:-</p> <p><i>A Director may be removed if he or she "is absent without good reason from three consecutive Board Meetings held no more frequently than once per month and the Board resolves (by a simple majority of the Directors present and voting) that he/she should cease to be a Director".</i></p> <p>The Community Involvement Manager reported that Jackie Halls, Youth Stakeholder had reluctantly resigned from the Board due to her school work and other commitments.</p> <p>The attendance list was examined and the Board therefore resolved to:-</p> <ul style="list-style-type: none"> i. accept the resignation of Jackie Halls of the Youth Council and to request that the Youth Council nominate another Youth Stakeholder Representative ii. encourage Jade Brown, the second Youth Stakeholder Representative to attend Board Members iii. to review the situations of both Cyril Rubbery-Smith and Gladys Aston in the summer. <p>Proposed:- Paul Jay. Seconded:- Bill Smith. The Board voted unanimously.</p>	<p>To note</p> <p>Comm Involvement Team</p> <p>Chief Executive</p>

