

**NEW DEAL NEW HORIZONS**

Company Number 4582937  
 A Company Limited by Guarantee  
 Registered in England

**Minutes of a Board Meeting held at  
 Blakenall Village Centre  
 on Wednesday 25<sup>th</sup> July 2007  
 at 6.30pm**

**1. In Attendance**

Tom Perrett - Chair

**Directors**

John Jones - Patch Representative 3  
 Mick Taylor - Patch Representative 4  
 Albert Hodgkins - Patch Representative 5  
 Marc Ali - Patch Representative 6  
 Mervyn Stonard - Patch Representative 7  
 Christine Hateley - Patch Representative 9  
 Graham Morris - Patch Representative 11  
 Roy Jones - Patch Representative 13  
 Charlie Robertson - Patch Representative 14  
 Stan Lyons - Patch Representative 16  
 Alan Venables - Patch Representative 17  
 Cliff Webb - Patch Representative 18  
 Margaret Rowley - Patch Representative 20  
 Doug Gill - Patch Representative 21 (Vice Chair)  
 Paul Jay - Business Representative  
 Les Beeley - WMBC Representative  
 Bill Smith - Local Trader Representative  
 Jean Jevons - Community and Voluntary Sector Representative  
 Shane Best - Youth Representative  
 Peter Monroe - West Midlands Police Representative  
 Rob Hughes - Housing Representative

**Officers**

Paul Rowlands - Chief Executive  
 Beverley Mycock - Personal Assistant (Minutes)  
 Dick Hackett - Performance Manager  
 Louise Biffin - Finance Manager  
 Mike Brice - Neighbourhood Manager  
 Michelle Parry - Community Involvement Manager  
 Jo Basra - Project Officer (Stan Ball Centre)  
 David Alcock - Anthony Collins Solicitors

**Observers**

Alison Jarrett - Accountable Body

**Apologies and Confirmation Of Quorum**

Vicky Hodson - Patch Representative 1  
 Shaun Fitzpatrick - Patch Representative 15  
 Keith Meeson - Patch Representative 19  
 Ian Robertson - Stakeholder Representative  
 Helen Denton - Education Stakeholder  
 Peter Heath - Education Stakeholder

Sam Ramaiah	-	Health Stakeholder
Katie Barry	-	Youth Representative
Paul Bradley	-	Government Office for the West Midlands
Tim Johnson	-	Accountable Body

It was noted that a quorum was present being one third of the Directors for the time being of whom the majority must be Resident Directors – Article 25.1.

Agenda Item		ACTION
2i.	<b>Minutes of Last Meeting –</b> The minutes of 30 <sup>th</sup> May 2007 were agreed as a true record. Proposed:- Bill Smith. Seconded:- Doug Gill. The Board voted unanimously.	To note
2ii	<b>Matters Arising from Minutes of 30<sup>th</sup> May 2007</b> There were no matters arising.	To note
3i	<b>Declarations of Interest</b> i. Mick Taylor declared an interest in agenda item 13 entitled “Bloxwich East Senior Citizen Centre (Stan Ball)”.	To note
	ii. Alan Venables declared interests in agenda item 7 entitled “Nominations from Voluntary Sector for Accorn Panel”	To note
	iii. Ray Walters, Cliff Webb, Alan Venables and Charlie Robertson all declared an interest in agenda item 15 entitled “Leamore Park Phase II – Completion and Next Steps”.	To note
3ii	<b>Notification of Late Items</b> There were no late items.	
4.	<b>Correspondence</b> A number of items of correspondence have been received:- i. Resignation letter from Peter Brown, Stakeholder Director for Housing ii. Thank you letter from Mayor of Walsall in relation to the Summer Festival at Leamore Park iii. Letter from Doreen Miller thanking New Deal for allowing her paintings to be displayed within the BVC atrium. iv. Card from Leamore Allotments thanking New Deal for its support. v. Letter from Jean Jevons thanking and congratulating everyone involved in the Leamore Park Summer Festival / Diversity Event on 16 <sup>th</sup> June 2007. vi. Two letters from Stan’s Surfers thanking New Deal for its support.	To note To note To note To note To note To note

5.	<p><b>Stakeholder Company Membership</b></p> <p>The Chief Executive requested the Board's endorsement of the nomination from Walsall Housing Group of Rob Hughes, Head of Housing Services within Bloxwich for the vacant Stakeholder Directorship.</p> <p>The Board therefore resolved to:-</p> <p>i. approve the nomination to the vacant Housing Stakeholder Directorship of Rob Hughes, a Manager of Walsall Housing Group working within the New Deal area.</p> <p>Proposed:- Cliff Webb. Seconded:- Stan Lyons. The Board voted unanimously.</p>	To note
6.	<p><b>Scheme of Delegations for Approvals Sub Committee</b></p> <p>The Chief Executive proposed an amendment to the Scheme of Delegations for the Approvals Sub Committee to include consideration of Project Evaluation.</p> <p>The Board therefore resolved to:-</p> <p>i. consider extending the Scheme of Delegations for the Approvals Sub Committee to include the evaluation of all projects</p> <p>ii. subject to approval of recommendation (i), to request Anthony Collins Solicitors LLP to amend the Scheme of Delegations accordingly.</p> <p>Proposed:- Bill Smith. Seconded:- Mick Taylor. The Board voted unanimously.</p>	Chief Executive
7.	<p><b>Nominations from Voluntary Sector for Accorn Panel</b></p> <p>The Chief Executive updated the Board on nominations received from the Community and Voluntary Sector Forum to serve on the Accorn panel. The Chair of the Accorn panel abstained from the voting.</p> <p>The Board therefore resolved to:-</p> <p>i. approve the two Community and Voluntary Sector Forum nominees (Alan Venables of Heath End Blakenall Residents Association and Caroline Crolley of Green Rivers Community Association) to serve on the Accorn Panel for a 12 month period.</p> <p>Proposed:- Mervyn Stonard. Seconded:- Cliff Webb. The Board voted unanimously.</p>	Comm Involvement Manager
8a.	<p><b>Nominations for Personnel Sub Committee – 2 Vacancies</b></p> <p>The Performance Manager informed the Board of the two vacancies on the Personnel Sub Committee and requested nominations of either Stakeholder Directors or Resident Directors to these vacancies.</p> <p>After discussions, it was agreed to defer the agenda item until the next Board meeting to enable Board Directors to have further time for consideration.</p>	

	<p>The Board therefore resolved to:-</p> <ol style="list-style-type: none"> <li>i. defer the nominations to the Personnel Sub Committee until the next Board meeting</li> <li>ii) request the Performance Manager to write to all Board Directors to seek self nomination for the two vacancies and that the letter include reference to encouraging women Directors in support of the Partnership's Diversity Strategy.</li> </ol> <p>Proposed:- Doug Gill. Seconded:- Bill Smith. The Board voted unanimously to defer the nominations until the next Board meeting.</p>	<p>To note</p> <p>Performance Manager</p>
8b.	<p><b>Nominations for Vice Chair of the Education Theme Group</b> The Chief Executive informed the Board of the vacancy for a Vice Chair of the Education Theme Group.</p> <p>Nominations were made for both John Jones and Graham Morris. John Jones withdrew his candidature and Graham Morris accepted the position.</p> <p>The Board therefore resolved to:-</p> <ol style="list-style-type: none"> <li>i. accept Graham Morris as Vice Chair of the Education Theme Group.</li> </ol> <p>Proposed:- Doug Gill. Seconded:- Mick Taylor. The Board voted unanimously.</p>	<p>Education Theme Manager</p>
9.	<p><b>Nominations for Chairs for Pauline Merrick Memorial Fund</b> The Community Involvement Manager informed the Board of two vacancies:-</p> <ul style="list-style-type: none"> <li>• the Chair of the Pauline Merrick Memorial Fund – <b>My Aspirations</b></li> <li>• the Chair of the Pauline Merrick Memorial Fund – <b>United Quests</b></li> </ul> <p>and requested that the Board elect Board members from the respective Panels to be Chairs. Jean Jevons and Bill Smith withdrew from both nominations. Bill Smith commented on the brilliant job that Shane Best had done so far and nominated him for one of the positions. The Board stated that training was required for Panel members.</p> <p>The Board therefore resolved to:-</p> <ol style="list-style-type: none"> <li>i. elect Marc Ali to be Chair of the Pauline Merrick Memorial Fund – <b>My Aspirations</b> Proposed:- Cliff Webb. Seconded:- Stan Lyons. The Board voted unanimously.</li> <li>ii. elect Shane Best to be Chair of the Pauline Merrick Memorial Fund – <b>United Quests</b> Proposed:- Bill Smith. Seconded:- Doug Gill. The Board voted unanimously.</li> </ol>	<p>Comm Involvement Manager</p> <p>Comm Involvement Manager</p>

10.	<p><b>Board Expenses</b></p> <p>The Finance Manager updated the Board on the policy regarding claiming “Out of Pocket Expenses” whilst carrying out Board Director and Trustees duties on behalf of New Deal: New Horizons. The policies have also been adopted by New Horizons Enterprises.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> <li>i. approve the revised “Out of Pocket Expenses Policy”</li> <li>ii. authorise the Finance Manager to renew and update the policy as necessary, reporting any changes to Board.</li> </ul> <p>Proposed:- Bill Smith. Seconded:- Stan Lyons. The Board voted unanimously.</p>	Finance Manager
11.	<p><b>Homebuy Scheme Update</b></p> <p>The Chief Executive informed the Board of the current position following the implementation of the second phase of the Homebuy Scheme.</p> <p>Discussions ensued and the Board resolved to:-</p> <ul style="list-style-type: none"> <li>i. note the outcome of Phase Two of the Homebuy Scheme</li> <li>ii. agree that Phase Three be implemented and limited to Priority One Applicants (as Phases One and Two)</li> </ul> <p>Proposed:- Jean Jevons. Seconded:- Doug Gill. FOR VOTES = 16. AGAINST VOTES = 4</p> <ul style="list-style-type: none"> <li>ii. operate Phase Three on an ongoing and open access basis as set out in paragraph 6.5 of the Board report.</li> </ul> <p>Proposed:- Bill Smith. Seconded:- Mick Taylor. FOR VOTES = 17. AGAINST VOTES = 3</p>	Chief Executive  Chief Executive
12.	<p><b>Report from Approvals Sub Committee</b></p> <p>The Neighbourhood Manager informed the Board about the decisions taken by the Approvals Sub Committee at its meeting on Tuesday 17<sup>th</sup> July 2007.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> <li>i. note the findings of the evaluation of the KS4 Transitions Project and the approval of the project variation for a time extension up until September 2008</li> <li>ii. note the approval of the Walking Cowboy Project at a cost to New Deal for Communities grant funding of £3,200 over one year</li> <li>iii. note the approval of the Visible Police Foot Patrol – Fear of Crime Project at a cost to New Deal for Communities grant funding of £59,344 over 3 years</li> </ul>	To note  To note  To note

13.	<p><b>Bloxwich East Senior Citizens Centre (Stan Ball)</b> At this point, Mick Taylor left the room.</p> <p>The Chief Executive and Project Officer updated the Board on the current position regarding the development of the project and the work of the Project Steering Group. The Chief Executive reported that he had received positive responses from Social Services in relation to providing services from the Centre and Social Services will meet with the Project Steering Group on 25<sup>th</sup> September with their proposals. The tPCT did not feel they would be able to provide any services from the Centre but they may look to siting / locating staff members there. The tPCT would report back to the Project Steering Group.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> <li>i. note the progress that has been made on the Stan Ball project, particularly with regard to the joint meeting with representatives from Bloxwich Community Partnership</li> <li>ii. note the need for revised timescales for the project</li> <li>iii. note that detailed and positive consideration will be given to the outcome of independent research in relation to services for over 50's in the footprint area and the user survey being undertaken at the Stan Ball Centre. The research will be used to encourage participation and commitment from stakeholders and key partners at jointly convened meetings</li> <li>iv. note the contribution of £5,000 towards the feasibility study commissioned by Walsall Council in relation to the potential for development of Green Rivers including the relocation of Pleck Boxing Club.</li> </ul>	<p>To note</p> <p>To note</p> <p>To note</p> <p>To note</p>
14.	<p><b>Financial Performance Report – Final Outturn 2006/07</b> The Finance Manager informed the Board of the Delivery Plan Financial Outturn for 2006/07 including match funding for 2006/07 and the level of Inward Investment into the New Deal area since 2001.</p> <p>The Chair thanked the Board and the staff for all their hard work.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> <li>i. receive the final outturn for the financial year 2006/07</li> <li>ii. note the outturn for the Additional Funding Streams for the year 2005/06</li> <li>iii. note the Inward Investment to 31<sup>st</sup> March 2007.</li> </ul>	<p>To note</p> <p>To note</p>
15.	<p><b>Leamore Park Phase II – Completion and Next Steps</b> The Neighbourhood Manager informed the Board of the completion of the approved Phase II Leamore Park project and of the next steps in the development of Leamore Park.</p> <p>He reported that Jack Moody's had done a very good job considering the</p>	

	<p>weather and ground conditions and they would be maintaining the park for the next 12 months. He will write and thank them on behalf of the Board.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> <li>i. note that the capital works under Phase II have been completed</li> <li>ii. note the next steps for the immediate use of the park and the long term plans for the trust development</li> <li>iii. note the setting up of a Steering Group to ensure the optimum advantage is taken of the recent improvements.</li> </ul>	<p>To note</p> <p>To note</p> <p>To note</p>
16.	<p><b>YPiC Update</b></p> <p>The Neighbourhood Manager and the Community Involvement Manager updated the Board on the refurbishment of 212-212a Ingram Road and 1-1a Stanley Street, known as the Young Persons information Centre (YPiC) and on the progress of the operational project.</p> <p>It was reported that the building had been completed and that snagging was taking place. Open days would be arranged for people to have a look around the building and to speak to the young people involved.</p> <p>The unofficial opening event will take place on 29<sup>th</sup> August 2007. A “formal” opening to be arranged in the Autumn. Shane Best, Youth Stakeholder requested that Jean Jevons open the Centre. She had been chosen by the Youth Council as a ‘champion of young people’. Jean was very honoured and agreed to open the Centre on 29<sup>th</sup> August.</p> <p>Board Directors thanked the staff involved in the development of the YPiC for all their hard work.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> <li>i. note the contents of the progress made in implementing the YPiC projects.</li> </ul>	<p>To note</p>
17.	<p><b>Tours of the NDC area</b></p> <p>The Chief Executive informed the Board that a series of “Escorted Tours” of the New Deal area are being arranged for Board Directors, staff, partner agencies and local residents as a means of demonstrating the success of the Partnership and the visible impact it has made on the ground.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> <li>i. note that discussions will be held with Board Development and Promotions Sub Committee on the implementation of escorted tours of the NDC area for Directors, staff, partner agencies and residents of the New Deal area.</li> </ul>	<p>To note</p>

	The meeting ended at 8.15pm	
	<p><b>These minutes have been agreed as a true record</b></p> <p>.....</p> <p><b>Chair / Vice Chair</b></p>	

**Dated**