

NEW DEAL NEW HORIZONS

Company Number 4582937
 A Company Limited by Guarantee
 Registered in England

**Minutes of a Board Meeting held at
 Blakenall Village Centre
 on Wednesday 26th September 2007
 at 6.30pm**

1. In Attendance

Tom Perrett - Chair

Directors

Vicky Hodson - Patch Representative 1
 Jean Moore - Patch Representative 2
 John Jones - Patch Representative 3
 Albert Hodgkins - Patch Representative 5
 Marc Ali - Patch Representative 6
 Mervyn Stonard - Patch Representative 7
 Roy Jones - Patch Representative 13
 Charlie Robertson - Patch Representative 14
 Shaun Fitzpatrick - Patch Representative 15
 Alan Venables - Patch Representative 17
 Keith Meeson - Patch Representative 19
 Margaret Rowley - Patch Representative 20
 Doug Gill - Patch Representative 21 (Vice Chair)
 Ray Walters - Patch Representative 22
 Paul Jay - Business Representative
 Bill Smith - Local Trader Representative
 Jean Jevons - Community and Voluntary Sector Representative
 Inspector Greg Bates - West Midlands Police Representative
 Rob Hughes - Housing Representative
 Peter Heath - Education Representative
 Ian Robertson - Stakeholder Representative

Officers

Paul Rowlands - Chief Executive
 Beverley Mycock - Personal Assistant (Minutes)
 Dick Hackett - Performance Manager
 Louise Biffin - Finance Manager
 Mike Brice - Neighbourhood Manager
 Michelle Parry - Community Involvement Manager
 Steve Pooni - Housing & Environment Theme Manager
 Harjinder Singh - Health Theme Manager
 Victoria Westwood - Community Worker
 Simon Lee - Anthony Collins Solicitors

Observers

Tim Johnson - Accountable Body
 Alison Jarrett - Accountable Body
 Andy Morris - Dains Auditors
 Mark Gurney - Dains Auditors
 Dr Peter Cromar - Walsall Regeneration Company
 Julia Olijnyk - Addaction

Apologies and Confirmation Of Quorum

Mick Taylor	-	Patch Representative 4
Christine Hateley	-	Patch Representative 9
Graham Morris	-	Patch Representative 11
Stan Lyons	-	Patch Representative 16
Cliff Webb	-	Patch Representative 18
Les Beeley	-	Walsall Council Representative
Sam Ramaiah	-	Health Representative
Peter Monroe	-	Police Representative
Paul Bradley	-	Government Office for the West Midlands

It was noted that a quorum was present being one third of the Directors for the time being of whom the majority must be Resident Directors – Article 25.1.

Agenda Item		ACTION
2i.	Minutes of Last Meeting – The minutes of 25 th July 2007 were agreed as a true record. Proposed:- Paul Jay. Seconded:- Doug Gill. The Board voted unanimously.	To note
2ii	Matters Arising from Minutes of 30th May 2007 Agenda Item 12 – Report from Approvals Sub Committee With reference to the Visible Police Foot Patrol – Fear Of Crime Project, the Finance Manager stated that she was still waiting for the contract to be returned before any payments would be made. Inspector Greg Bates stated that he would ensure the contract was returned.	To note
3i	Declarations of Interest i. Rob Hughes declared an interest in agenda item 14 entitled “WHG / Bovis Homes Proposed Housing Development”. ii. Vicky Hodson declared an interest in agenda items 9 entitled “Nominations for Young Persons Board Representatives” and agenda item 10 entitled “Nomination for Chair of Pauline Merrick Memorial Fund – United Quests”. iii. Ray Walters, Cliff Webb, Alan Venables and Charlie Robertson all declared an interest in agenda item 15 entitled “Leamore Park Phase II – Completion and Next Steps”.	To note To note To note
3ii	Notification of Late Items There were no late items.	
4.	Correspondence A number of items of correspondence have been received:- i. Resignation letter from Helen Denton, Stakeholder Director for Education ii. Resignations letter from Shane Best, Youth Stakeholder Director iii. Thank you letter from West Middlesbrough Neighbourhood Trust	To note To note To note

5.	<p>Presentation by Dr Peter Cromar Dr Peter Cromar of Walsall Regeneration Company gave a presentation to the Board on the role of the Walsall Regeneration Company and its main objectives of raising the profile of Walsall regionally and nationally. Dr Cromar was congratulated on the success of his Company in regenerating Walsall. A copy of the presentation and a copy of the Walsall Regeneration Company Prospectus for Growth 2006/07 brochure can be requested from Beverley Mycock.</p>	To note
6.	<p>Report from Approvals Sub Committee The Performance Manager informed the Board that the Approvals Sub Committee held on Tuesday 18th September 2007 had been inquorate. The Chair had requested that because of the exceptional circumstances, the one item requiring a decision be discussed at this evenings Board meeting. The Board Directors present at the Approvals Sub Committee were in agreement.</p> <p>Julie Olijnyk from Addaction therefore gave a presentation to the Board on the Drugs Aftercare Project and requested a variation to the project. Following clarification and discussions, the Board resolved:-</p> <ul style="list-style-type: none"> i. to extend its services to deliver to individuals with alcohol misuse problems ii. to extend the life of the project by 1 year (within the existing approved budget of the project), extending the end date of the project from March 2009 to March 2010 <p>and on a separate item, the Board Directors resolved:-</p> <ul style="list-style-type: none"> iii. to note that the ideas and options of the Communications Project will be forwarded to the Board Development and Promotions Sub Committee to inform their debate on the shape of the next Communications Project. <p>Proposed:- Bill Smith. Seconded:- Doug Gill. The Board voted unanimously.</p>	<p>To note</p> <p>To note</p> <p>To note</p>
7.	<p>Nominations to Personnel Sub Committee The Performance Manager informed the Board of the current position in the process to fill the two vacancies on the Personnel Sub Committee. No self nominations had been received in response to the written invitation to all Board Directors.</p> <p>However, following discussion Jean Jevons proposed Vicky Hodson for membership of the Personnel Sub Committee. Ray Walters seconded. Vicky Hodson accepted her nomination.</p> <p>Doug Gill proposed Shaun Fitzpatrick for membership of the Personnel Sub Committee. Marc Ali seconded. Shaun Fitzpatrick accepted his nomination.</p> <p>The Board agreed unanimously</p>	

8.	<p>Financial Statements for the year ended 31st March 2007 The Finance Manager presented the Board with the Financial Statements of New Deal: New Horizons – Group and Charity for the year ended 31st March 2007. Detailed clarification was provided in relation to a range of queries.</p> <p>Dains Auditors reported that the audit had gone smoothly and accurately and that the Financial Statements were a true and fair view. They also stated that charity accounts are the most complicated to express and that our Finance Manager had done a ‘great, accurate job’.</p> <p>The Finance Manager thanked the auditors for their hard work.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> i. note the strong progress and performance for the year ii. approve the financial statements for the year ended 31st March 2007, subject to the financial statements of New Horizons Enterprises Limited being approved iii. agree to the Annual General Meeting being held on the evening of 28th November 2007 iv. call for the financial statements to be filed at Companies House prior to 31st January 2008. <p>Proposed:- Jean Jevons. Seconded:- Charlie Robertson. The Board voted unanimously.</p>	<p>To note</p> <p>Finance Manager</p> <p>Finance Manager</p> <p>Finance Manager</p>
9.	<p>Nominations for Young Persons Board Director Representatives At this point Vicky Hodson left the room.</p> <p>The Community Involvement Manager informed the Board she was seeking their endorsement of the nominations of Josh Dann and Nicola Cockayne from the Young Person’s Youth Council for the two vacant Young Persons Representatives on the New Deal: New Horizons Board.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> i. approve the nomination of Josh Dann to the New Deal: New Horizons Board ii. approve the nomination of Nicola Cockayne to the New Deal: New Horizons Board <p>Proposed:- Keith Meeson. Seconded:- Mervyn Stonard. The Board voted unanimously.</p>	<p>Comm Involve Manager</p> <p>“ “</p>

10.	<p>Nomination for Chair of Pauline Merrick Memorial Fund – United Quests. Vicky Hodson remained out of the room for this item.</p> <p>The Community Involvement Manager informed the Board of a vacancy for the Chair of the Pauline Merrick Memorial Fund – United Quests and requested the Board to elect a Board Member from the panel detailed on the Board report.</p> <p>The Chair of the Community Empowerment Theme nominated Bill Smith, stating she felt the position of Chair may be too much for a young person at such an early time in their Board involvement and that they should be reconsidered in January 2008 when all Chairs and Vice Chairs are re-elected.</p> <p>The Community Involvement Manager reiterated the Chair’s comments and stated that both young people on the panel were new to both the Youth Council and to the Board and that she would not like them put into a vulnerable position if they were elected as a Chair too soon. She stated the young people would receive appropriate training and would also ‘shadow’ the elected Chair.</p> <p>Ray Walters proposed Bill Smith and Jean Jevons seconded the proposal. Bill Smith accepted the proposal to become Chair of the Pauline Merrick Memorial Fund – United Quests.</p> <p>The Board therefore resolved to:-</p> <p>i. elect Bill Smith as chair of the Pauline Merrick Memorial Fund – United Quests.</p> <p>The Board voted unanimously with one abstention.</p>	Comm Involve Manager
11.	<p>Stakeholder Company Membership The Chief Executive requested the Board’s endorsement of the nomination from Education Walsall for the vacant Stakeholder Director due to Helen Denton’s resignation from the Board.</p> <p>The Board therefore resolved to:-</p> <p>i. approve the nomination to the vacant Education / Learning Directorship of Tony Stainer, Managing Director of Education Walsall.</p> <p>Proposed:- Mervyn Stonard. Seconded:- Shaun Fitzpatrick. The Board voted unanimously.</p>	Chief Executive
12.	<p>Financial Performance 2007/08 Quarter One The Finance Manager informed the Board of the Delivery Plan Financial Performance for Quarter 1 2007/08.</p> <p>The Board therefore resolved to:-</p>	

	<ul style="list-style-type: none"> i. receive the financial analysis for Quarter 1, 2007/08 ii. note that the Quarter 1, 2007/08 shows a predicted outturn for 2007/08 approximate to that set by the Delivery Plan, subject to the recent amendments in the Delivery Plan being implemented. 	<p>Finance Manager</p> <p>To note</p>
13.	<p>Young Persons information Centre (YPiC) Update</p> <p>The Community Involvement Manager updated the Board on the progress of the YPiC including the work with agencies and monitoring of activity.</p> <p>The Neighbourhood Manager also informed the Board that Walsall Council's Building Control had entered the YPiC into the Building Quality Standards West Midlands Award. This was based on the standard of building works, specification, environmental footprint of the building and the community involvement of the project. He stated that he would keep the Board informed of the outcome.</p> <p>Jean Jevons recommended the Board to thank all the staff involved in the YPiC. This was proposed:- Charlie Robertson. Seconded:- Mervyn Stonard. The Board voted unanimously.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> i. note the contents of the progress made in implementing the Young Persons' information Centre projects ii. note that the formal opening of the Centre is scheduled for 12 noon on 24th October 2007. 	<p>To note</p> <p>To note</p>
14.	<p>WHG / Bovis Homes Proposed Housing Development</p> <p>The Housing and Environmental Theme Manager informed the Board of the proposals of whg/Bovis Homes to undertake significant Housing developments in the New Deal area and its immediate vicinity. The Chief Executive welcomed the proposals and encouraged the 'much needed' development from whg, which will further complement the regeneration work already undertaken by New Deal and whg.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> i. note the contents of the report for information purposes only ii. attend the Resident Drop-in Consultation Event at Blakenall Village Centre taking place from 2pm to 7pm on Friday 28th September 2007. 	<p>To note</p> <p>Board Directors</p>

<p>15.</p>	<p>Blakenall in Bloom The Chief Executive informed the Board of the positive outcome of the recent Blakenall in Bloom initiative.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> i. note the contents of the report ii. note that Blakenall in Bloom was awarded a merit for the Heart of England in Bloom Neighbourhood Awards and offer congratulations to all those involved in the initiative. 	<p>To note</p> <p>To note</p>
	<p>Any Other Business</p> <ul style="list-style-type: none"> a. BVC Floor The Neighbourhood Manager showed the Board the colours of the tiles chosen by the BVC Steering Group for the atrium floor. b. Board Attendance It was reported that Brian Coney had missed three consecutive Board meetings. The Chief Executive stated that Brian would be contacted and a report would be submitted to the next Board meeting. c. It was reported that there were operational problems with the “community computers” at the BiC. The Community Involvement Manager undertook to check with the Office Manager. 	<p>Chief Executive</p> <p>Comm Involve Manager</p>
	<p>The meeting ended at 8.45pm</p>	
<p>These minutes have been agreed as a true record</p> <p>.....</p> <p>Chair / Vice Chair</p>		<p>.....</p> <p>Dated</p>