

NEW DEAL NEW HORIZONS

Company Number 4582937

A Company Limited by Guarantee
Registered in England**Minutes of a Board Meeting held at
Blakenall Village Centre
on Wednesday 27th September 2006
at 6.30pm****1. In Attendance**

Tom Perrett	-	Chair
Directors		
Vicky Hodson	-	Patch Representative 1
Jean Moore	-	Patch Representative 2
John Jones	-	Patch Representative 3
Mick Taylor	-	Patch Representative 4
Albert Hodgkins	-	Patch Representative 5
Mervyn Stonard	-	Patch Representative 7
Christine Hateley	-	Patch Representative 9
Ray Pritchard	-	Patch Representative 10
Graham Morris	-	Patch Representative 11
Debbie Marshall	-	Patch Representative 12
Roy Jones	-	Patch Representative 13
Charlie Robertson	-	Patch Representative 14
Shaun Fitzpatrick	-	Patch Representative 15
Stan Lyons	-	Patch Representative 16
Cliff Webb	-	Patch Representative 18
Margaret Rowley	-	Patch Representative 20
Doug Gill	-	Patch Representative 21 (Vice Chair)
Ray Walters	-	Patch Representative 22
Les Beeley	-	WMBC Representative
Bill Smith	-	Local Trader Representative
Jean Jevons	-	Community and Voluntary Sector Representative
Ian Robertson	-	Stakeholder Representative
Arthur Bentley	-	Stakeholder Representative
Helen Denton	-	Education Representative
Peter Heath	-	Education Representative
Peter Brown	-	Housing Representative

Officers

Paul Rowlands	-	Chief Executive
Beverley Mycock	-	Personal Assistant (Minutes)
Dick Hackett	-	Interim Performance Manager
Paul Capelin	-	Interim Programme Manager
Louise Biffin	-	Finance Manager
Andy Bradley	-	Communications Manager
Ian Homard	-	Leamore Park Project Officer

Observers

Nigel Cavendish	-	Government Office for the West Midlands
Alison Jarrett	-	Accountable Body
Chris Windsor	-	Dains Auditors
Mark Gurney	-	Dains Auditors

Apologies and Confirmation Of Quorum

James Walsh	-	Accountable Body
Tim Johnson	-	Accountable Body
Paul Jay	-	Business Representative
Sam Ramaiah	-	Health Representative
David Alcock	-	Anthony Collins Solicitors (Company Secretary)

It was noted that a quorum was present being one third of the Directors for the time being of whom the majority must be Resident Directors – Article 25.1.

Agenda Item		ACTION
2i.	<p>Minutes of Last Meeting – 26th July 2006 It was reported that Shaun Fitzpatrick's name had been omitted from the attendance. The minutes of 26th July 2006 were then agreed as a true record.</p>	To note
2ii	<p>Matters Arising from Minutes of 26th July 2006 It was suggested that a list of Director substitutes for all Steering Groups be produced to enable meetings to continue should there be Directors who are temporarily suspended / illness etc. from a Sub Group or Steering Group.</p>	Chief Executive to review
3i	<p>Declarations of Interest Roy Jones declared an interest in agenda item 10 entitled "Driving Lessons Phase 3".</p>	To note
3ii	<p>Notification of Late Items There were no late items but Agenda Item 10 entitled "Driving Lessons Phase 3 – review of scheme" was withdrawn to await further information.</p>	To note
4.	<p>Correspondence There was no correspondence.</p>	
5.	<p>Financial Performance Report for Quarter 1 2006/07 The Finance Manager gave a detailed presentation of the Financial Statements of New Deal: New Horizons – Group and Charity for the year ended 31st March 2006 and reported that they had been signed off by Dains Auditors.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> i. note the increase in the organisations Tangible Fixed Assets ii. approve the financial statements for the year ended 31st March 2006, subject to the financial statements of New Horizons Enterprises Ltd being approved iii. agree to the Annual General Meeting being held on the evening of 29th November 2006 iv. call for the financial statements to be filed at Companies House prior to 31st January 2006. 	

	Proposed: John Jones. Seconded: Bill Smith. The Board voted unanimously.	
6.	<p>Approvals Sub Committee The Interim Programme Manager informed the Board members of the decisions arising from the Approvals Sub Committee held on Tuesday 19th September 2006.</p> <p>The Board therefore resolved to:-</p> <p>i. approve the Young Person's Information Centre Refurbishment project at a cost to New Deal: New Horizons of £741,486 subject to match funding being secured</p> <p>ii. approve the Young Person's Information Centre project (revenue) at a cost to New Deal: New Horizons of £526,997 over 4 years subject to the following recommendations made by the appraiser:-</p> <ul style="list-style-type: none"> • Project to be monitored and confirmation of partnership working • Ongoing costs to operate the Centre to be monitored closely <p>iii. note the approval of the Approvals Sub Committee for the Older Person's Support Worker project to operate for three years at a cost to New Deal: New Horizons of £163,964</p> <p>iv. note the approval of the Approvals Sub Committee of the Castle Special School Specialist Business College Status proposal at a cost to New Deal: New Horizons of £2,400.</p> <p>Proposed:- Cliff Webb. Seconded:- Jean Jevons. The Board voted unanimously.</p>	<p>Community Involvement Manager</p> <p>Community Involvement Manager</p> <p>To note</p> <p>To note</p>
7.	<p>Delivery Plan The Chief Executive informed the Board of the latest position in the Delivery Plan for 2006/07 and summarised the way forward over the next six months. He emphasised the importance of spending this year's allocation of £6.5 million to avoid any underspend being moved to the end of the programme, thus disrupting the impetus of the planned 10 year programme. Where it is now known that some projects will be unable to achieve their expected expenditure this year, alternative projects have been brought forward through the themes to be delivered earlier, to ensure full spend of our grant funding allocation for 2006/07.</p> <p>The Board therefore resolved to:-</p> <p>i. note the delays to implementing projects identified within the Delivery Plan for 2006/07</p> <p>ii. note that it is essential that the Partnership spends its allocation of £6.577 million for 2006/07</p>	<p>To note</p> <p>To note</p>

	<p>iii. endorse the approach set out in the report to bring forward appropriate projects which meet the criteria to attain our strategic outcomes.</p> <p>Proposed:- John Jones. Seconded:- Mick Taylor. The Board voted unanimously</p>	Chief Executive
8.	<p>Variation to Financial Delegation of Approvals Sub Committee and the Project Appraisal Process</p> <p>The Chief Executive requested the Board to consider increasing the current financial delegation of the Approvals Sub Committee to £1 million from its current limit of £250,000. The Chief Executive explained that the membership of the Approvals Sub Committee is uniquely open to all ND: NH Board members and it essentially operates as a Board meeting dedicated to the consideration of projects. Currently for projects in excess of £250,000 there is unnecessary duplication as the Board is, in effect, reconsidering a decision it has already approved through the Approvals Sub Committee.</p> <p>The Chief Executive also requested that the Scheme of Delegation be amended to allow for a more cost effective solution for appraising those projects below £25,000, as contained within the report at paragraph 4.5.</p> <p>The following point was raised:-</p> <ul style="list-style-type: none"> • Resident Directors are wary that Stakeholder Directors do not attend Approvals Sub Committee Peter Brown stated that he received the Approvals Sub Committee papers but queries, issues and the sharing of guidance was generally raised at Theme meetings beforehand and during the project proposal implementation. He felt that the nature of New Deal: New Horizons was for local people to be the decision makers and his role was to provide professional advice. <p>Helen Denton reiterated Peter Brown's comments.</p> <p>The Chief Executive stated that he would encourage Stakeholders to attend and it is likely that this might be the case in future, particularly where they have a "professional interest".</p> <p>The Board therefore resolved to:-</p> <p>i. approve that the Approvals Sub Committee increases its delegation limit for individual projects to £1 million and that the Scheme of Delegations be amended accordingly</p> <p>ii. approve the changes to the Scheme of Delegations in relation to the appraisal of proposals detailed in paragraph 4.5 of the Board report.</p>	<p>Anthony Collins Solicitors</p> <p>Anthony Collins Solicitors</p>

	<p>Proposed:- Jean Jevons. Seconded:- Mick Taylor.</p> <p>The majority of Board Directors voted in favour of the recommendations. There was 1 abstention.</p>	
9.	<p>Walsall Borough Regeneration Framework / Goscote Valley Development</p> <p>The Chief Executive informed the Board of the establishment of the Walsall Strategic Regeneration Framework (SRF) and that two of the ten SRF priority projects fall within the NDC boundary. The two projects are:-</p> <ul style="list-style-type: none"> i. redevelopment of the Goscote Lane corridor including Shakespeare Crescent and other brownfield land along Goscote lane ii. further developing the environmental quality in Bloxwich district centre, capitalising on the conservation value of the centre. <p>The Chief Executive stated that it was vital that the SRF projects should be resident driven, and New Deal: New Horizons had been given the opportunity of electing 2 Resident Directors to join the Project Reference Group for the Goscote Valley Regeneration Project, which was one of five of the projects that had been given priority status to be implemented immediately.</p> <p>It was reported that properties in the Goscote Lane corridor had been demolished and there was a large area of land that no one particular organisation could make decisions on. The SRF group needed to capture all interests before the land attracted problems.</p> <p>The report highlighted the Board Directors who lived within the boundary of the Goscote Lane corridor and the Chief Executive asked the Board if they wished to select two members for the Project Reference Group. The Board voted to select membership that evening as follows:-</p> <p>FOR = 17 votes. AGAINST = 4 votes.</p> <p>The Directors who lived within the boundary were asked if they would be interested in representing the community on the Project Reference Group. Margaret Rowley and Doug Gill expressed an interest in joining.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> i. note the establishment of the Strategic Regeneration Framework (SRF) ii. note that the Chief Executive sits on the SRF Board 	<p>To note</p> <p>To note</p>

	<p>iii. note that two of the SRF priority projects fall within the New Deal boundary and the need to ensure that our interventions take account and are complementary to these projects</p> <p>iv. select Margaret Rowley and Doug Gill from within the boundary of the Goscote Valley Development project to join the Project Reference Group.</p> <p>Proposed:- Ray Walters. Seconded:- Mick Taylor. The Board voted unanimously.</p>	<p>To note</p> <p>To note</p>
10.	This agenda item was deferred until a later Board meeting.	
11.	<p>Green Rivers Update The Interim Programme Manager informed the Board on the progress of developing ideas for the development of the Green Rivers site. He also informed the Board that £5,000 from the Capital Feasibility Fund is to be used to pay for basic architectural drawings of potential developments on the site. The Interim Programme Manager reported that Government Office had agreed in principle to NDC funds being used to fund boxing activities.</p> <p>The Board therefore resolved to:-</p> <p>i. note the progress to date and that an architect is being appointed to draw up basic proposals for the Green Rivers site at a cost not to exceed £5,000</p> <p>ii. note that the Chief Executive is exercising his delegated powers to finance the appointment of an architect from the Capital Feasibility Fund.</p>	<p>To note</p> <p>To note</p>
12.	<p>Financial Performance Report for Quarter 1 2006/07 The Finance Manager informed the Board of the Delivery Plan Financial Performance for Quarter 1 2006/07.</p> <p>The Board therefore resolved to:-</p> <p>i. receive the financial analysis for Quarter 1, 2006/07</p> <p>ii. note that the Quarter 1, 2006/07 results shows a predicted outturn for 2006/07 approximate to that set by the Delivery Plan, subject to the necessary amendments in the Delivery Plan being implemented.</p>	<p>To note</p>
13.	<p>PMF Process Review and Improvement Plan Progress The Chief Executive advised the Board of the timetable and key elements of the Performance Management Review (PMR) for 2006 and the implementation of the Improvement Plan.</p> <p>The Board therefore resolved to:-</p> <p>i. note the timetable and revised features of the Performance Management Review, set out in the Neighbourhood Renewal</p>	<p>To note</p>

