

NEW DEAL NEW HORIZONS

Company Number 4582937

A Company Limited by Guarantee
Registered in England**Minutes of a Board Meeting held at
Blakenall Village Centre
on Wednesday 29th November 2006
at
Blakenall Village Centre****1. In Attendance**

Tom Perrett	-	Chair
Directors		
Doug Gill	-	Vice Chair
John Jones	-	Patch Representative 3
Mick Taylor	-	Patch Representative 4
Albert Hodgkins	-	Patch Representative 5
Mervyn Stonard	-	Patch Representative 7
Christine Hateley	-	Patch Representative 9
Ray Pritchard	-	Patch Representative 10
Graham Morris	-	Patch Representative 11
Debbie Marshall	-	Patch Representative 12
Roy Jones	-	Patch Representative 13
Charlie Robertson	-	Patch Representative 14
Stan Lyons	-	Patch Representative 16
Alan Venables	-	Patch Representative 17
Cliff Webb	-	Patch Representative 18
Margaret Rowley	-	Patch Representative 20
Ray Walters	-	Patch Representative 22
Paul Jay	-	Business Representative
Les Beeley	-	WMBC Representative
Bill Smith	-	Local Trader Representative
Jean Jevons	-	Community and Voluntary Sector Representative
Sam Ramaiah	-	Health Representative
Ian Robertson	-	Stakeholder Representative
Arthur Bentley	-	Stakeholder Representative
Helen Denton	-	Education Representative
Peter Heath	-	Education Representative
Peter Brown	-	Housing Representative
Shaun Best	-	Youth Representative
Katie Barry	-	Youth Representative

Officers

Dick Hackett	-	Performance Manager
Paul Capelin	-	Interim Programme Manager
Louise Biffin	-	Finance Manager
Mike Brice	-	Neighbourhood Manager
Michelle Parry	-	Community Involvement Manager
Bob Marsh	-	Education Theme Manager
Steve Pooni	-	Housing and Environment Theme Manager
Beverley Mycock	-	Personal Assistant (Minutes)
David Alcock	-	Anthony Collins Solicitors
Adam Cooling	-	Anthony Collins Solicitors

Observers

- Nigel Cavendish - Government Office for the West Midlands
 Dennis Latham - Local Resident

Apologies and Confirmation Of Quorum

- Vicky Hodson - Patch Representative 1
 Tim Johnson - Accountable Body
 Allison Jarrett - Accountable Body

It was noted that a quorum was present being one third of the Directors for the time being of whom the majority must be Resident Directors – Article 25.1.

Agenda Item		ACTION
2i.	<p>Minutes of Last Meeting – 27th September 2006 Agenda Item 6 entitled “Approvals Sub Committee” – recommendation (i) should read “approve the Young Person’s Information Centre Refurbishment project at a cost to New Deal: New Horizons of £741,486.</p> <p>The minutes of 27th September were then agreed as a true record.</p>	To note
2ii	<p>Matters Arising from Minutes of 27th September 2006 There were no matters arising.</p>	To note
3i	<p>Declarations of Interest Mick Taylor declared an interest in a late item to be discussed in relation to the Stan Ball Centre.</p>	To note
3ii	<p>Notification of Late Items a. Stan Ball Centre Update The Performance Manager updated the Board on the Stan Ball Centre. He reported that a Project Manager would be engaged to prepare a project submission. The project submission will be appraised by an Independent Appraiser and will be forwarded to the Approvals Sub Committee for consideration. The project will be over £1 million delegation and will therefore need to be referred to Government Office for final approval.</p>	To note
4.	<p>Correspondence i. Thank you letter from David Winnick, M.P. for the Chair’s invitation to the Green Apple Awards presentation at Westminster.</p>	To note
5.	<p>Election for Chair and Vice Chair of New Deal: New Horizons Anthony Collins Solicitors informed the Board of the constitution requirements for a Chair and Vice Chair to be appointed at the start of the first Board meeting following the Annual General Meeting, which will be 31st January 2007.</p> <p>The Board therefore resolved to:-</p>	

	<p>i. approve the procedure for the review of the positions of Chair and Vice Chair</p> <p>ii. note that nomination forms for the positions of Chair and Vice Chair will be posted out on 4th December 2006, to be completed and returned to Anthony Collins Solicitors no later than 15th December 2006</p> <p>iii. note in the event of there being more than 1 person nominated for either Chair or Vice Chair then there will be a postal election where all Board Directors will have the opportunity to vote for their preferred person</p> <p>iv. note a report confirming the appointments of Chair and Vice Chair will be prepared for the first Board meeting following the Annual General Meeting which will be 31st January 2007.</p> <p>Proposed:- Doug Gill. Seconded:- Charlie Robertson. The Board voted unanimously.</p>	<p>Board Directors</p> <p>To note</p> <p>To note</p> <p>To note</p>
6.	<p>Elections for Chairs / Vice Chairs and Sub Committees 2007</p> <p>Anthony Collins Solicitors invited the Board to approve a new, streamlined procedure for electing Board Directors to the positions of Chair and Vice Chair for Sub Committees and Theme Groups, and the membership of each Sub Committee. Under the Scheme of Delegations, the above positions are to be appointed annually by the Board at the first Board meeting following the conclusion of the resident elections, which will be 31st January 2006. Anthony Collins Solicitors informed the Board that the Education Improvement Fund Steering Group and the Blakenall Village Centre (BVC) Steering Group had only appointed their group membership at the Board meeting on 26th July 2006 so proposed that these memberships be allowed to run forward for another year without re-nomination.</p> <p>The Board therefore resolved to:-</p> <p>i. approve the new procedure or the nomination of Chairs, Vice Chairs and the membership of Committees</p> <p>ii. agree the proposal that the memberships of the Education Improvement Fund Steering Group and the BVC Steering Group be allowed to run forward for another year without re-nomination</p> <p>iii. note that Phase One nomination forms will be sent out to all Board Directors on 4th December to be completed and returned to Anthony Collins Solicitors no later than 15th December 2006</p> <p>iv. note that ballot papers (if applicable) will be sent out to all Board Directors on 8th January 2006 to be returned to Anthony Collins Solicitors by 19th January 2007</p>	<p>To note</p> <p>To note</p>

	<p>v. note a report confirming the appointments of the Chairs and Vice Chairs or the Themes and Sub Committees and the membership of the Sub Committees will be prepared by Anthony Collins Solicitors for the first Board meeting following the Annual General Meeting on 31st January 2007.</p> <p>Proposed: Cliff Webb. Seconded:- Bill Smith. The Board voted unanimously.</p>	To note
7.	<p>AGM for New Horizons Enterprises Limited Anthony Collins Solicitors invited the Board to appoint a representative of New Deal: New Horizons (“the Charity”) to be formally present at the Annual General Meeting of New Horizons Enterprises Limited (“the subsidiary”).</p> <p>A proposal was made that the Chair of New Deal: New Horizons, Tom Perrett represent the Charity at the Annual General Meeting of New Horizons Enterprises Limited (“the subsidiary”).</p> <p>Proposed:- John Jones. Seconded:- Doug Gill. The Board voted unanimously.</p>	Chair
8.	<p>Change to Classification of Approvals Sub Committee The Interim Programme Manager requested the Board to consider a change to the classification of the Approvals Sub Committee from a private meeting to a public meeting, in line with Board meetings and Theme meetings. This would allow the wider community to observe decision making about the majority of proposals.</p> <p>A comment was made that the ground work for projects is carried out in the relevant public theme meeting, and the public are able to comment and participate at this time.</p> <p>The Board was requested to:-</p> <ul style="list-style-type: none"> i. consider whether it wishes to change the classification of the Approvals Sub Committee meetings from private to public ii. instruct Anthony Collins Solicitors to amend the Scheme of Delegations if the Board wish to change the classification of the Approvals Sub Committee to a public meeting. <p>The Board voted accordingly:- For = 8 votes AGAINST = 11 votes.</p> <p>The recommendation to change the classification of the Approvals Sub Committee meetings from a private meeting to a public meeting was therefore not carried and therefore the classification of the Approvals Sub Committee remains a private meeting.</p>	To note

9.	<p>Programme Note 39 – Changes in Financial Management Regulations and Proposed Amendments to the Accountable Body Agreement</p> <p>The Finance Manager informed the Board of the changes to the process of receiving New Deal for Communities' grant funding and the implications of the Neighbourhood Renewal Unit's (NRU) 'Programme Note 39'. The main beneficiary to the changes will be Walsall Council acting as our Accountable Body, who will then be paid monthly as opposed to the current system of quarterly payments.</p> <p>New Deal: New Horizons and Walsall Council have an Accountable Body Agreement which will be revised to reflect the new processes. The draft Accountable Body Agreement to be brought back to the Board for approval at a later date.</p> <p>The NRU also issued each NDC with an Assessment Toolkit to cover key consultation between New Deal and the Accountable Body, and how both organisations should interact in areas such as assets, risk management, procurement, regularity and probity, appraisal and performance management. This Assessment Toolkit will be completed and returned to Government Office for the West Midlands by 20th December 2006.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> i. endorse the new financing arrangements as per Programme Note 39 ii. approve the review of the Accountable Body Agreement between New Deal: New Horizons and Walsall Council to reflect the programme changes as issued in Programme Note 39 iii. request the draft Accountable Body Agreement be brought back to the Board for approval at a later date. <p>Proposed:- Bill Smith. Seconded:- Mervyn Stonard. The Board voted unanimously.</p>	<p>Finance Manager</p> <p>Finance Manager</p> <p>Finance Manager</p>
10	<p>Pauline Merrick Fund</p> <p>This item was deferred until a future Board meeting.</p>	
11.	<p>Approvals Sub Committee Meetings</p> <p>The Interim Programme Manager informed the Board of the decisions taken at the Approvals Sub Committee held on Tuesday 17th October and Tuesday 21st November 2006.</p> <p>The Board therefore resolved to:-</p> <ul style="list-style-type: none"> i. note the decisions made by the Approvals Sub Committee on 17th October and 21st November 2006 which were to approve the following projects:- 	<p>To note</p>

	<p>a. Wiring Up the BVC project at a cost to New Deal: New Horizons of £7,835 in 2006/07</p> <p>b. Blakenall Village Phase III project at a cost to New Deal: New Horizons of £426,678 over a two year period</p> <p>c. Small Shops project at a cost to New Deal: New Horizons of £176,972 in 2006/07</p> <p>d. Leamore Shops project at a cost to New Deal: New Horizons of £345,609 over a two year period</p> <p>e. Hollemeadow Skills Centre project at a cost to New Deal: New Horizons of £100,000 in 2006/07</p> <p>f. Leamore Park Phase II project at a cost to New Deal: New Horizons of £830,909 in 2006/07</p> <p>g. IT in Schools Phase II project at a cost to New Deal: New Horizons of £108,458 in 2006/07.</p>	
12.	<p>New Deal Primary School Achievements 2006 The Education Theme Manager informed the Board of the remarkable achievements in the 2006 Key Stage 1 and Key Stage 2 results in the New Deal Primary Schools and that he was anticipating a booklet to be produced for the New Deal area in January 2007.</p> <p>The Board therefore resolved to:-</p> <p>i. note the information contained in the attached summary sheet</p> <p>ii. congratulate the New Deal Schools on their achievement.</p> <p>Jean Jevons proposed that the Chair write personally to all the schools in the New Deal area expressing the congratulations of the Board Directors. This was seconded by Stan Lyons.</p>	To note Chair
13.	<p>Financial Performance Report 2006/07 Quarter 2 The Finance Manager informed the Board of the Delivery Plan Financial Performance for Quarter 2, 2006/07. She reported that there was currently 'underspend' in the figures but New Deal: New Horizons was on target to achieve this years spend figure of £6.577 million.</p> <p>The Board therefore resolved to:-</p> <p>i. receive the financial analysis for Quarter 2, 2006/07</p> <p>ii. note that Quarter 2, 2006/07 results show a predicted outturn for 2006/07 approximate to that set by the Delivery Plan, subject to the recent amendments in the Delivery Plan being implemented.</p>	To note

14.	<p>Elections Update The Community Involvement Manager informed the Board of the position of the New Deal Board Members' elections.</p> <p>The Board therefore resolved to:-</p> <p>i. note the report.</p>	To note
15.	<p>Young Persons' Information Centre The Neighbourhood Manager updated the Board on the purchase and refurbishment of 212-212a Ingram Road and 1-1a Stanley Street. He reported that Piper Construction Midlands Limited was the successful contractor and that they had taken control of the site on 30th October 2006 and work is progressing well. They are currently on schedule to complete the works by 30th March 2007.</p> <p>The Neighbourhood Manager stated that he would arrange a date to enable Board Directors to see the site as soon as possible.</p> <p>A query was raised in relation to match funding. The Neighbourhood Manager reported that he had only received one reply for match funding so far which was unsuccessful.</p> <p>The Community Involvement Manager gave a brief presentation to the Board on the young people's involvement with the project. She reported that a competition had been held for the naming of the centre and that the four shortlisted names were:-</p> <ol style="list-style-type: none"> 1. YPIC – Young Persons Information Centre 2. Youth Of Today Centre 3. Inspirations 4. KIC – Kids Information Centre <p>Bill Smith proposed an amendment to Recommendation iv) of the report to read, "the Youth Forum to decide the name of the centre". This was seconded by Les Beeley. The Board voted unanimously.</p> <p>The Youth Board Director confirmed that the preferred choice of the Youth Forum for the name of the Centre was YPIC – Young Persons' Information Centre.</p> <p>The Board therefore resolved to:-</p> <p>i. note the appointment of Piper Construction Midlands Limited ii. note the consultation with the community that has been undertaken to date iii. note the continuing development of the operational side of the centre including ongoing consultation with potential partners who will deliver services from the centre iv. note that the preferred name of the Youth Forum for the Centre is the Young Persons Information Centre (YPIC).</p>	<p>N'hood Manager</p> <p>To note To note To note To note</p>

