

NEW DEAL : NEW HORIZONS

Charity Number 4582937
A Company Limited by Guarantee
Registered in England

Employment Theme Minutes held at Blakenall Village Centre on Thursday 10th January 2008 at 6.30 p.m.

In Attendance

Bill Smith	Local Trader Stakeholder / Chair
Shaun Fitzpatrick	Patch Representative 15
Alan Venables	Patch Representative 17
Paul Jay	Business Stakeholder

Officers

Bob Crundwell	Employment Theme Manager
Paul Smith	Community Development Worker
Andrew Eardley	Finance and Monitoring Officer
Tom Davies	Administrator

Partners

Tony Jeavons	Chamber of Commerce / Leamore Ent. Park
Mark Godson	Small Business Service
Stephanie Hammond	Work on the Horizon
Dave Rosser	CAB
Peter Whitmore	Consultant
John Price	Walsall EBP
Sophie Goddard	Walsall MBC

Guests

1. Apologies

Jean Jevons
Charlie Robertson
Kesia Pennington
Graham Morris
Ian Homard
John Brewer
Ian Race
John Jones

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Agenda Item		ACTION
2.	<p>Introduction Introductions were made round the table.</p>	
3.	<p>Declarations of Interest Declarations were made from the following: Steph Hammond</p>	
4.	<p>Minutes of Last Meeting BS explained that his title had been recorded incorrectly in previous minutes. BS requested that the title of Leamore Trader Stakeholder be replaced with Local Trader Stakeholder.</p> <p>PJ reasoned that his apologies should have been recorded for the meeting of 1st November 2007.</p> <p>The minutes were proposed by SH and seconded by PW.</p>	<p>TD</p> <p>TD</p>
5.	<p>Matters Arising not covered by the agenda There were no matters arising.</p>	
6.	<p>Projects Updates</p> <p>a. Work on the Horizon – A written report was presented to the group. There were no further comments.</p> <p>b. KS4 Transition – A written report was presented to the group. There were no further comments.</p> <p>c. Business Incubator – A written report was presented to the group. BC stated that he had discussed three grant applications with BS and that the applications had been submitted through MG and IH. BC informed the group that he had received a list of clients that are working with MG and IH.</p>	
7.	<p>Employment One Stop Shop Evaluation Response A written report was presented to the group.</p>	

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	<p>BC explained that the Response report required the group's endorsement before it could be presented at the Approvals meeting.</p> <p>BC reasoned that any updates to the responses should be reported at future meetings.</p> <p>BS reported that the written information he received from Work on the Horizon had been placed on the market noticeboard.</p> <p>BS stated that he disagreed with Senior Management sentiments that people from outside the footprint should not be using the shop. SH explained that people from outside the footprint were not eligible for any financial assistance, but were welcome to use the facilities.</p>	
8.	<p>Financial Counselling & Benefit Take-Up Project Update BC explained that the project submission had been given variation at the Approvals meeting and a request had been made for decreases in the budget and the number of repeat clients.</p> <p>BC requested permission from the group to work with Claire Foulkes to amend the project submission. The group agreed that amendments to the project submission could be made.</p>	BC
9.	<p>Financial Counselling & Benefit Take-Up A written report was presented to the group.</p> <p>BC reasoned that the figures in the report reflected that there is a need for the service provided by the CAB.</p> <p>BS explained that there could be some confusion over the term 'repeat client'. BC stated that he will discuss the issue with Claire Foulkes and will provide clarification of the term.</p>	BC
10.	<p>Project Sustainability BC informed the group that he had researched two possible ideas for post 2011 sustainability, but that both were unsuitable. BC explained that he had investigated the recycling of both white goods and plastic, but had concluded that the project did not have the capacity or resources to</p>	

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	<p>make either viable.</p> <p>PJ enquired if BC had pursued his suggestion of providing white van training. BC stated that he had investigated the idea, but reasoned that it would be unsuitable as the training would not enhance the possibility of employment.</p> <p>PJ explained that all HGV drivers would soon be required to have a CPC certificate and the provision of training for this qualification could provide sustainability post 2011. BC confirmed that he had received information on the subject from PJ and would report back at the next meeting.</p> <p>BS requested that group members bring any ideas on sustainability to future meetings.</p>	BC
11.	<p>Any Other Business</p> <p>BC informed the group that he had spoken to a Walsallwide meeting regarding the success of the KS4 Transition and the Business Incubator projects.</p> <p>BS reasoned that training will be required for Board members for post 2011 and suggested that BC and Bob Marsh produce a plan for the provision of training. BC stated that he would discuss the issue with Senior Management.</p>	BC
12.	<p>Dates of Future Meetings</p> <p>Thursday 6th March 2008 Thursday 15th May 2008 Thursday 26th June 2008 Thursday 21st August 2008 Thursday 16th October 2008 Thursday 11th December 2008</p>	